



High Performance Development Coordinator

Curl BC:

Curl BC is the provincial sport governing body that actively encourages participation and development of curling and adaptive curling in BC. Striving to support clubs throughout British Columbia, Curl BC continuously advances participation, competition and performance excellence in curling as an active, fun and social sport for life. Our vision is for every British Columbian to experience curling. Our office is located at the Christine Sinclair Community Centre at 3713 Kensington Avenue in Burnaby.

Job Overview:

The High Performance Development Coordinator (HPDC) is responsible for the implementation of Curl BC's athlete development programs for the Long-Term Curler Development (LTCD) Competitive Pathway and Podium Pathway plans. This is to include curlers beginning at the Learn to Compete (U18) stage of development, including the Train to Compete (U21) and Compete for Life (21+) pathways.

The Coordinator works within the High Performance Program Plan to engage with these athletes to provide them with the ability to advance their skills onto the next stage. The program ensures proper training and competitive opportunities are provided with an emphasis put on excellence and accountability.

The HPD Coordinator will collaborate with mentor coaches as well as HP athlete coaches to build upon technical knowledge and training following the Curling Canada technical guidelines. The HPDC will work closely with the High-Performance Director (HPD) in the development of programs and events that expose athletes to the necessary skills to succeed at their current stage of curler development.

Major Areas of Responsibility:

Under the direction of the High Performance Director, the Coordinator will:

- Plan, develop and implement a provincial High-Performance program that builds on the progress made during the foundational stages.
- Ensure Learn to Compete (U18), Train to Compete (U21), and Compete for Life (21+) athletes have the appropriate amount of training and competition within their annual plans and an overall goal of seeing athletes progress down the podium pathway onto the Learn to Excel (U25) stage of curler development.
- Maintain Integrated Support Team (IST) to share knowledge and best practices on technical, tactical, physical, mental and social skills benchmarks.
- Regularly collaborate with Mentor and Provincial coaches in their daily training environment
- Offer camp opportunities based on a team's yearly training plan.
- Provide competition support for U18 and U21 teams to compete against elite U18 and U21 teams.
- Enable coaching support through mentorship.
- Identify performance standards and key performance indicators/benchmarks.



- Evaluate, track and monitor athletes within the program annually ensuring appropriate training and competition opportunities are taking place based on the athlete's stage of LTCD development.
- Assist with the High Performance budget.
- Manage and Develop the Curl BC Coaching team of HP Mentor Coaches, in conjunction with the Curl BC HP Programming Consultant
- Manage the Canadian Sport Institute (CSI) Pacific Carding list and aid in the development of the criteria.
- Oversee the Curl BC Ranking list.
- Be the main communication link between the teams, HPCs, IST practitioners and the High-Performance program.
- Recruit IST consultants and HPC experts and manage these personnel.
- Ensure that any confidential information concerning athletes, Curl BC, fellow coaches, clubs, etc. is held in the strictest of confidence.
- Attend provincial and national events as jointly agreed with the CEO.

U Sports, Canada West and CCAA

- In conjunction with the HP Programming Consultant, the HPD Coordinator will work with BC universities and colleges to develop curling programs within their institutions in conjunction with HP Programming Consultant
- Is the contact for university and college aged athletes

Youth Development (Train to Train)

- Is the primary resource for Ends 2 (Education) and 4 (Youth & Adult Development)
- In consultation with the Education and Youth Development Manager, provides updates on HP Development and how it relates to the above ends.

Provincial Champions (U25, U21, U18)

- Helps prepare teams for National Championships
- Uses Provincial Coaches as needed.

Under the direction of the High Performance Director and CEO

- updating the web site, maintaining athlete and HPD listings and databases, and obtaining contact listings (e.g., Carding and ranking lists)
- providing reports to our funding partners as required (e.g., Curling Canada, viaSport, CSI)
- Providing social media support for HPD Coordinator's programs, camps and events
- Accessing government grants for HPD Coordinator programs
- Represent Curl BC on the CC Podium Pathway Committee
- Providing input to the Government analysis conducted every three years.
- Attending Provincial and/or national meetings that apply to the high-performance area as needed.
- Providing updates to the Board of Governors on high performance program policies and procedures as well as the overall Performance area



Qualifications:

- A Bachelor degree or related diploma
- Competition Coach Certified and actively working towards completing Competition Development Coach Certification by fall 2025.
- A background in curling
- Strong technical curling knowledge
- 3-5 years of relevant experience
- Event management experience including presentation for televised events.
- Strong computer skills (Word, Excel, Outlook, PayPal, conference software, WordPress)
- Knowledge of Canadian Sport for Life and the Long-Term Curler Development Model
- Excellent interpersonal and communication skills
- Strong organizational abilities
- Proven team player
- Strong attention to detail
- Manage demands around scheduling.
- Time management skills and will meet deadlines in a fast paced environment.
- Proven conflict resolution skills

Position:

This is a 25 hour/week contract position, but applicants interested in working from 10 – 25 hours/week are encouraged to apply. All applicants need to clearly indicate their preference for how many hours per week they would like to work.

Contract end date is March 31, 2025, with the possibility of continuing on.

All applicants and the successful candidate must disclose if they are actively competing in any division as this will result in not being able to work directly within that area.

Wage

Wage is \$30- 35/hr depending on level of certification.

Start date

August 12th, 2024(or sooner if agreed to by successful applicant and Curl BC)

Contact

Please send a resume and cover letter to sbraley@curlbc.ca

The deadline for applications is **Wednesday, July 24th**

Curl BC is an equal opportunity employer. More information about Curl BC can be found at www.curlbc.ca/about/.