

CONSTITUTION

1. The name of the Society is Curl BC.
2. The purposes of the society are:
 - a) to promote and develop the game of curling as a recreational and competitive sport in the province of British Columbia;
 - b) to provide technical, marketing and other relevant assistance to member curling facilities in order to promote the sport of curling generally;
 - c) to arrange and conduct playdowns and championships for the purpose of determining provincial championship teams.
3. In the event of the winding up or dissolution of the society, all funds and assets of the society remaining after the payment or satisfaction of all costs, charges, expenses, debts and liabilities of the society, including remuneration (if any) of a liquidator, and after payment to employees of the society of any arrears of salaries or wages, and after the payment of any debts of the society, shall be given, transferred and distributed to such organizations that are registered charities pursuant to the provisions of the Income Tax Act that shall be designated by the members of the society at the time of the winding up or dissolution of the society, and if effect cannot be given, transferred and distributed to such organizations that are determined by the members of the society to be registered charities pursuant to the provisions of the Income Tax Act which have purposes similar to those of the society . This provision is unalterable.
4. The Society shall affiliate all member facilities with the Canadian Curling Association and shall assume responsibilities as required by that association. This provision is unalterable.

CURL BC BYLAWS

Here set out, in numbered clauses, the bylaws providing for the matters referred to in section 6(1) of the Society Act and any other bylaws.

Part 1 – Interpretation

1. In these bylaws, unless the context otherwise requires:
 - a. “regions” means those 11 geographical areas outlined in red on the map attached hereto as Schedule A, and “region” means any one of those 11 geographic areas, as the context requires;
 - b. “zone” means the base geographical area from which regional curling champions may be declared as defined by the society’s board of governors from time to time;
 - c. “service areas” means those geographical areas, as defined by the governors from time to time, from within which the society delivers services to its members;
 - d. “facility” means the entire community within one physical facility which operates and participates in curling activities;

e. “member facility in good standing” means a member facility that has paid its current annual membership fee, or any other subscription or debt due and owing by the member facility to the society;

f. “delegate” means a person appointed by a member facility in accordance with these bylaws to attend general meetings of the society;

g. “Society Act” means the Society Act of British Columbia from time to time in force and all amendments to it.

h. “Governor” shall have the same meaning as “Director” as defined in the Society Act.

2. The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.
3. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

4. Membership in the society shall be divided into five classes, namely:
 - a. Member facilities
 - b. Life Members
 - c. Honorary Life Members Amendment September 16, 2006
 - d. Affiliated Curlers
 - e. Affiliated Associations
5. Member facilities shall each be considered a “member” of the society within the meaning and application of the provisions of the Society Act of British Columbia.
6. Any curling facility within the province of British Columbia may be eligible for membership, provided it fulfills the following conditions:
 - a. It offers regularly organized curling activities within a building properly equipped and maintained for curling;
 - b. It allows for identical membership for both genders and equal participation in decision making by adults of both genders;
 - c. It operates its curling activities under the guidance of an executive, board of directors, curling committee, or any other body empowered to manage the sport of curling in a facility.
7. A curling facility may apply to the governors for membership in the society and on acceptance by the governors is a member facility within the region where it is physically located.
8. Upon acceptance of the governors’ recommendation by a majority vote of the delegates at any general meeting, Life Membership shall be bestowed on any person so recommended for recognition of special services to the society (or a predecessor thereof) and to the game of curling

and who has served the sport of curling in an outstanding manner and has worked on a voluntary basis without remuneration for services rendered. Life Members shall be entitled to all the privileges of membership in the society, save and except voting at any meeting of the society (except as a delegate) and shall be excluded from the number of curlers upon which a member facility's annual dues may be calculated. Individuals holding life memberships of the British Columbia Interior Curling Association, the British Columbia Ladies Curling Association, the Pacific Coast Curling Association or the former Curl BC shall be entitled to become Life Members of this society.

9. Upon acceptance of the governors' recommendation by a majority vote of the delegates at any meeting, Honorary Life Membership shall be bestowed on any person so recommended for recognition of special services to the society (or a predecessor thereof) and to the game of curling and who would not qualify for Life Membership. Honorary Life Members shall be entitled to all the privileges of membership in the society, save and except voting at any meeting of the society, and shall be excluded from the number of curlers upon which a member facility's annual dues may be calculated. Amendment September 16, 2006
10. Any association or organized group whose primary purpose is the advancement or development of the sport of curling, whose members are affiliated curlers and who is not eligible to become a member facility may apply to the governors for membership in the society and on acceptance by the governors is an affiliated association. Affiliated associations shall be entitled to all the privileges of membership in the society, save and except voting at any meeting of the society.
11. Every member facility must uphold the constitution and comply with these bylaws.
12. The governors shall determine the amount, as well as time and method of payment, of annual membership dues.
13. Each member facility shall annually submit to the society by the date set by the governors a list of all curlers participating in regularly organized curling activities within its facility. These curlers shall be 'affiliated curlers' and shall be entitled to all the privileges of membership in the society, save and except voting at any meeting of the society (except as a delegate).
14. A curling facility ceases to be a member of the society:
 - a. Upon delivery of its resignation in writing to the secretary of the society or by mailing or delivering it to the address of the society, and such delivery or mailing shall be a forfeiture by the member facility of all right and claim upon the society;
 - b. On being expelled; or
 - c. At the discretion of the board of governors,
 - i. on not having paid its annual dues within the time as established by the governors; or
 - ii. as a result of conduct tending to bring the society and/or the sport of curling into disrepute; or
 - iii. upon the member facility no longer being eligible for membership pursuant to section 6 of these bylaws.

15. A member facility may be expelled by a special resolution of the members passed at a meeting, provided:
 - a. the notice of special resolution for expulsion is accompanied by a brief statement of the reasons for the proposed expulsion; and
 - b. a representative of the facility subject to the proposed resolution for expulsion is given an opportunity to be heard at the Board meeting before the special resolution is put to a vote.
 16. Only curlers affiliated with a member facility in good standing shall be eligible to compete in curling competitions sanctioned by the society.
 - a. The society shall affiliate all member facilities with the Canadian Curling Association and shall assume the responsibilities required by that association.
- Amendment July 9, 2005

Part 3 – Meetings of Members

17. The annual general meeting of the society shall be held at such time and place as the board of governors shall designate.
18. The governors may, when they deem necessary, convene an extraordinary general meeting.
19. Notice of Board meetings shall be delivered to each member facility as detailed in these bylaws, and shall specify the time, date and place of the meeting and, in case of special business, the general nature of that business.
20. The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the member facilities entitled to receive notice does not invalidate proceedings at that meeting.
21. An annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.

Amendment June 7, 2008
22. Each member facility in good standing shall appoint one delegate to attend and represent the facility at all meetings of the society. Each member facility shall inform the secretary of the society in writing of the name and address of its delegate prior to the commencement of any meeting.
23. Region representatives from each region's member facilities shall be elected as follows.
 - a. Regional meetings shall be convened for the purposes of the election of the governor and alternate no later than one month prior to the Annual General Meeting.
 - b. Such meetings shall take place within the prescribed region or by electronic means provided for in these bylaws.
 - c. The quorum for the transaction of business at the respective regional meetings is as follows:

- i. A quorum for Region 1 meetings is representation at the meeting by two (2) member facilities within Region 1;
 - ii. A quorum for Region 2 meetings is representation at the meeting by two (2) member facilities within Region 2;
 - iii. A quorum for Region 3 meetings is representation at the meeting by two (2) member facilities within Region 3;
 - iv. A quorum for Region 4 meetings is representation at the meeting by two (2) member facilities within Region 4;
 - v. A quorum for Region 5 meetings is representation at the meeting by two (2) member facilities within Region 5;
 - vi. A quorum for Region 6 meetings is representation at the meeting by two (2) member facilities within Region 6;
 - vii. A quorum for Region 7 meetings is representation at the meeting by two (2) member facilities within Region 7;
 - viii. A quorum for Region 8 meetings is representation at the meeting by two (2) member facilities within Region 8;
 - ix. A quorum for Region 9 meetings is representation at the meeting by two (2) member facilities within Region 9;
 - x. A quorum for Region 10 meetings is representation at the meeting by two (2) member facilities within Region 10; and
 - xi. A quorum for Region 11 meetings is representation at the meeting by five (5) member facilities within Region 11.
- d. A candidate may only run in one region.
- e. The respective member facilities within regions 1 through 10 shall each elect two region representatives and shall further each elect one of those region representatives as a governor of the society.
- f. The member facilities within region 11 shall elect eight region representatives and shall further elect four of those region representatives as governors of the society.
- g. The regions shall notify the secretary of the society of the governors and alternates elected no later than two weeks prior to the Annual General Meeting.
- h. At any regional meeting for regions 1 through 10, the respective previously elected governor shall not cast a vote for a member facility as its voting delegate. However, in the event of a tie vote at any such regional meeting, that previously elected governor shall cast the deciding vote.
- i. At a regional meeting for region 11, none of the four previously elected governors shall cast a vote for a member facility as its voting delegate. However, in the event of a tie vote at any such regional meeting, such four governors shall choose one of their number, who shall cast the deciding vote. Amendment July 9, 2005.

- j. Proxy voting is not permitted at any regional meeting. Amendment July 9, 2005.
- 24. Each region representative not elected as a governor shall represent that region's interests on service delivery and playdown committees, and shall further act as an alternate governor with full voting privileges at such board meetings that the governor from that region does not attend subject to article 43.
- 25. The terms of governors shall be two years. Amendment June 7, 2008
- 26. Each governor shall be deemed to be a delegate entitled to one vote, except that the Chair shall only be entitled to vote to cast the deciding vote in the event of a tie vote at any meeting of the society or any meeting of the governors. Amendment July 9, 2005.

Part 4 – Proceedings at General Meetings

27. Special business is:

- a. All business at an extraordinary meeting except the adoption of rules of order
- b. All business conducted at an annual general meeting, except the following:
 - i. The adoption of rules of order;
 - ii. The consideration of the financial statements;
 - iii. The reports of governors;
 - iv. The report of the auditor, if any;
 - v. The appointment of the auditor, if required;
 - vi. Such other business that, under these bylaws, may be conducted at an annual general meeting or business that is brought under consideration by the report of the governors issued with the notice convening the meeting.

28. Business, other than the election of a meeting chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.

29. Delegates from thirty (30) member facilities present at a general meeting shall constitute a quorum.

30. If within one hour after the time appointed for a general meeting a quorum is not yet present, the meeting, if convened on the requisition of member facilities, must be terminated, but in any other case, it shall stand adjourned to such date, time and place as determined by the governors. Not less than 5 days' notice of such date, time and place shall be given to member facilities, and if, at the adjourned meeting, a quorum is not present within one hour after the time appointed for the meeting, the delegates present constitute a quorum.

31. Subject to section 31, the chair of the society, or in the absence of the chair one of the vice chairs or, in the absence of both, one of the other governors present must preside as meeting chair of a general meeting.

32. If at a general meeting

- a. there is no chair, vice chair or other governor present within 15 minutes after the time appointed for holding the meeting, or
- b. the chair and all the other governors present are unwilling to act as the meeting chair; the members present must choose one of their number to be the meeting chair.

33. Voting shall be by show of hands.

34. Only delegates in attendance at general meetings in person; via conference telephone call; or other electronic method shall be entitled to vote. Proxy voting is not permitted.

35. Unless a poll is requested, a declaration by the meeting that a resolution has been carried, and an entry to that effect in the minutes of the proceedings of the meeting, shall be sufficient evidence of the fact without proof of the numbers or proportion of the votes recorded in favour or against a resolution.

36. If a poll is requested, the same shall be taken in such manner as the chair shall direct.

Part 5 – Governors and Officers

37. The board of governors shall govern the affairs of the society.

38. The Board of Governors shall consist of 16 governors, comprised of the immediate past chair of the society, the 14 governors elected from the regions pursuant to section 23 (one of which shall be the chair of the society) and the governor who fills the position of the governor elected as chair. Amendment June 7, 2008

39. The position of the governor elected as chair shall be filled by the region representative (or in the case of region 11, one of the region representatives) for the region in which the chair was elected as a governor and a replacement for said region representative shall be elected. Provided that if said region representative, or in the case of region 11, all of said region representatives, decline such governorship, the governors may appoint, or the region in question may elect, a person eligible for election as a governor in the region in question to fill the position of the governor elected as chair. Amendment July 9, 2005 and June 7, 2008

40. At each first meeting of governors held after an Annual General Meeting the governors shall elect a chair and two vice chairs from their number who shall take office immediately and shall hold office until the election of their successors following the next annual general meeting.
Amendment June 7, 2008

41. Only individuals nominated by a member facility in good standing shall be eligible for election as a governor of the society.

42. The governors may at any time and from time to time appoint a person eligible for election as a governor to fill a vacancy on the society's board of governors, and that person shall hold office only until the conclusion of the next annual general meeting of the society, but is eligible for re-election at the meeting.

43. The member facilities may, by special resolution, remove a governor, before the expiration of his or her term of office, and may by ordinary resolution elect a successor to complete the term of office.

44. A governor must not be remunerated for being or acting as a governor but a governor must be reimbursed by the society for all receipted expenses necessarily and reasonably incurred by the governor while engaged in the affairs of the society.

Part 6 – Proceedings of Governors

45. The governors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
46. The chair may call a meeting of the board of governors at such time and place as he may determine. Upon the request of any three (3) governors, the chair shall call a meeting of the board.
47. Ten (10) members of the board of governors present together, in person; via conference telephone call; or other electronic method, shall constitute a quorum for a meeting of the governors.
48. A committee formed in the exercise of the governors' powers to delegate
 - a. must have its members approved and appointed by the Board of Governors
 - b. may be composed of both governors and other persons who, in the opinion of the governors, have specific abilities, knowledge, training or experience which can be beneficial to the operation of that committee, and
 - c. must conform to any rules imposed on it by the board of governors, and must report every act or thing done in exercise of those powers to the earliest meeting of the governors held after the act or thing has been done. Amendment September 16, 2006
49. For a first meeting of governors held immediately following the appointment or election of a governor or governors at an annual or other general meeting of members, or for a meeting of the governors at which a governor is appointed to fill a vacancy in the governors, it is not necessary to give notice of the meeting to the newly elected or appointed governor or governors for the meeting to be constituted, if a quorum of the governors is present.
50. All Committees shall report to and be accountable to the Board of Governors including regional operations and committees established by the regional representatives.
51. Questions arising at a meeting of the governors and committee of governors must be decided by a majority of votes.
52. A resolution in writing, signed by all the governors and placed with the minutes of the governors, is as valid and effective as if regularly passed at a meeting of governors.

Part 7 – Duties of Officers and Region Representatives

53. Subject to sections 31 and 32, the chair shall preside at all meetings of the society and of the governors.
54. Subject to section 31 and 32, one of the vice chairs shall carry out the duties of the chair during the chair's absence.
55. The secretary shall do the following:
 - a. Conduct the correspondence of the society;

- b. Issue notices of meetings of the society and governors;
- c. Have custody of all records and documents of the society except those required to be kept by the treasurer;
- d. Maintain the register of members;
- e. Prepare, and have custody of, minutes of meetings of the society and the governors.

56. The treasurer shall:

- a. Keep the financial records, including books of account, necessary to comply with the Society Act, and
- b. Render financial statements to the governors, member facilities and others when required.

57. The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.

58. In the absence of the secretary from a meeting, the governors shall appoint another person to act as secretary at the meeting.

59. The region representatives not elected as governors of the society shall act as committee chairs, or core committee, as the case may be, and under guidance from the society, be responsible for the delivery of programs and services, including zone playdowns, within their respective zones and service areas, and shall act as conduits of communication between the society and its member facilities.

Part 8 – Books and Borrowing

60. All receipts from entrance fees, annual dues and any and all other income of the society shall be deposited in a bank account in the name of the society and all disbursements by the society shall be made by cheque on such account, signed by any two of the following: chair; vice chair; secretary/secretary treasurer, Executive Director or Competition and Communications Coordinator. Amendment October 4, 2004.

61. For the purpose of carrying out the objectives of the society, the board of governors may borrow or raise or secure the payment of money in such manner as they see fit. Debentures shall not be issued without the sanction of a special resolution.

62. Notwithstanding anything contained in these bylaws, borrowing in excess of TEN THOUSAND (\$10,000) DOLLARS must first be approved by the members by ordinary resolution.

Part 9 – Fiscal Year

63. The fiscal year of the society shall begin on the first day of April in each year and shall end on the thirty-first day of March following. Amendment February 6, 2007

Part 10 – Auditor

64. The first auditor must be appointed by the governors who must also fill all vacancies occurring in the office of auditor.
65. At each annual general meeting the society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
66. An auditor may be removed by ordinary resolution.
67. An auditor must be promptly informed in writing of the auditor's appointment or removal.
68. A governor or employee of the society must not be its auditor.
69. The auditor may attend general meetings.

Part 11 – Notices to Members

70. A notice may be given to a member facility, a delegate and a governor, either personally, by facsimile, e-mail, or regular mail at his/her regular address, and shall be deemed to have been given on the second day following the day on which it was posted or otherwise sent.
71. Notice of general meetings shall be given to:
 - a. Every member facility shown on the register of members on the day notice is given;
 - b. Every delegate shown on the register of delegates on the day notice is given;
 - c. Every governor;
 - d. The auditor, if one has been elected or appointed.
72. No other person is entitled to receive a notice of a general meeting.

Part 12 – Bylaws

73. Upon being admitted to membership, each member facility is entitled to, and the society shall give it, without charge, a copy of the society's constitution and bylaws.
74. These bylaws must not be altered or added to except by special resolution.